



Tips for the Trek to the Taylor Family Digital Library!

Hours: Taylor Family Digital Library (TFDL)

Subject to Change: Check <http://library.ucalgary.ca/hours> for the most up to date hours.

TFDL Building Hours - January 9 - March 31

TFDL Floors 1 & 2, Open 24/5

Sunday 10AM - Friday 8PM

Saturday 10AM - 6PM

TFDL Floors 3 – 6

Monday - Thursday 8AM - 11PM

Friday 8AM - 8PM

Saturday 10AM - 6PM

Sunday 10AM - 11PM

Circulation Services

Monday - Thursday 8AM - 10:45PM

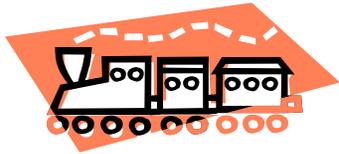
Friday 8AM - 5:45PM

Saturday 10AM - 5:45PM

Sunday 10AM - 10:45PM

Getting to the University of Calgary

By transit: (from St. Mary's)

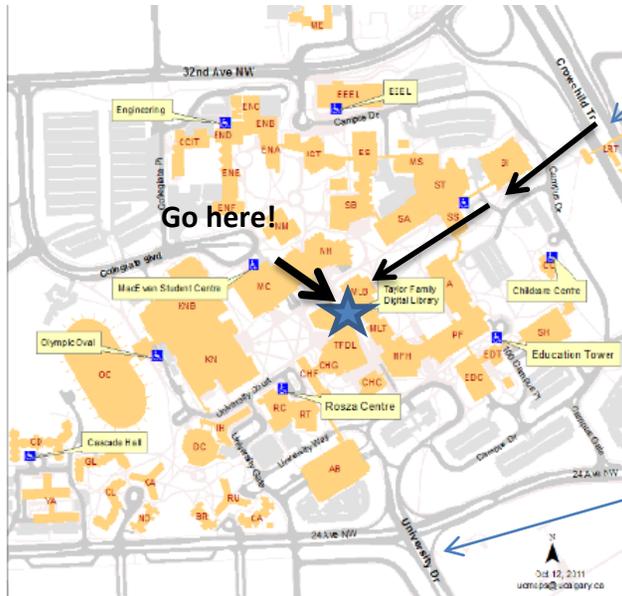


Get on the northbound train at Fish Creek/Lacome station and get off at the *University* stop

Fare is \$2.75 for 90 minutes of travel, unless you have a UPass then there is no charge

To get to Taylor Digital Library, follow the signs!

Here is the LRT
access



Here is the car access
from 24th AVE.

By car: (from St. Mary's University College)



1. Head **west** toward **Bannister Rd SE**
2. Take the ramp onto **Macleod Trail SE**
3. Turn left onto **Heritage Dr SW** (signs for **Heritage Drive W**)
4. Turn right onto **14 St SW N** (signs for **14 Street Southwest N**)
5. Keep left at the fork, follow signs for **Glenmore Trail W/University of Calgary/Trans-Canada Highway/Alberta 1 W** and merge onto **SW Glenmore Trail/Alberta 8 W**
6. Take the **Crowchild Trail N** exit
7. Merge onto **Crowchild Trail SW**
8. Turn left onto **24 Ave NW**
9. Turn right
Destination will be on the left

University of Calgary
2500 University Dr NW
Calgary, AB T2N 1N4

Parking:



- Parking costs vary from \$3.50/hour to \$10.00 a day depending on where/when
- Have some coins or a credit card ready to pay for parking
- The Arts Parkade is fairly close to Taylor library, and it is \$8.00/day
- Refer to the parking map at the back of this handout for lot information

Remember: It's better to pay a little bit more for parking than try and rush yourself for time!

Some Features of the Taylor Family Digital Library



UNIVERSITY OF
CALGARY
TAYLOR FAMILY
DIGITAL LIBRARY

The library consists of six floors with the majority of the library housed on the first four floors. Each level is equipped with open-access computers, booked group workspaces, tech support, and very helpful library technicians!

Don't just assume vending machines in a digital library are only for gum and chips anymore. The vending machines in the TFDL (Taylor Family Digital Library) offer USB flash drives, laptop master locks, packages of AA batteries, and calculators. Oh, and don't forget the pack of Tylenol.

In the Learning Commons, visitors have 24-hour access, five days a week, to over 200 computer workstations with 100 per cent wireless and cellular coverage.

Collaborative work spaces are equipped with large wall-mounted flat screens and ergonomic furniture. Students book rooms via touch-screens located on every floor. Presentation rooms with ceiling-mounted cameras allow students to playback their presentations to review their performance.

Screens above the reference desk will show visitors how many people are using the library at one time and how many people are using our digital collections at any given time. Users can automatically check out and return items and students can get help from roving students providing peer-to-peer help.

Access to the Taylor Library

Print Catalogue – St. Mary's students simply need to bring their St. Mary's identification card in order to take out print materials.

Students should research call numbers on the St. Mary's database prior to heading up to UofC. You can research call numbers by completing the following:

- Go to library.stmu.ab.ca
- Go to catalogue search
- Type in your search term

[New Catalogue Search](#) [Periodicals by Title](#) [My Account](#) [Reserve Desk](#) [Contact Us](#) [Library Home](#)

[Go Back](#) [Permalink](#) [Logout](#)

Enter your search terms below. You can combine terms using Boolean operators (**AND**, **OR**, **NOT**). Use the truncating characters, etc. For title browsing, drop the initial article (the, a, an). *Example:* use 'War of the worlds' for 'TI

Search for Library:

Keyword **Browse** **Exact**

[Search All](#) [Author](#) [Title](#) [Journal title](#) [Subject](#) [Series](#)

Previous Keyword Searches:

Keyword Search Limits:

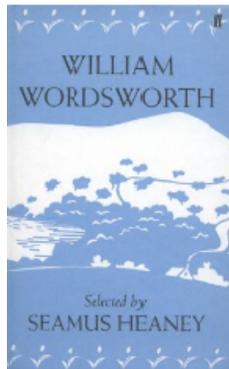
Show Online Library Resources Only

Click "all" to search all the libraries St. Mary's students can borrow from

Once you click on one of the sources your search results return, you will notice where the text is located.

Item Details

Mark



[Find more by this author](#)
[Nearby items on shelf](#)

Item Information [A Look Inside](#) [Catalogue Record](#)

Title: William Wordsworth : poems
Author: Wordsworth, William, 1770-1850.
Publisher: Faber and Faber,
Pub date: 2011.
Pages: xii, 140 p. ;
ISBN: 9780571274291

In this series, a contemporary poet selects and introduces a poet of the past. By their choice of poems and by the personal and critical reactions they express in their prefaces, the editors offer insights into their own work as well as providing an accessible and passionate introduction to the most important poets in our literature. Earth has ... (to read more see "A Look Inside")

Holdings [Change Display](#)

University of Calgary --> [Guide to locations](#)

Call Number	Copy	Loan/Material Type	Location
PR5853 .H43 2011	1.	Definite Loan (Two Weeks Guaranteed)	Taylor - General Collecton

This the location
at UofC

- Repeat this process a few times so you have some good "Call Numbers" to take up to the Taylor library
- If the Location of the text says "High Density Library" you must fill out, and submit electronically, a library loan form. The link to the form is here: <http://webapps2.ucalgary.ca/~lcrweb/tfdl-holds-no-card.php>
- Please allow 1-2 business days for the form to be processed. You will be notified via email when your item is ready for pickup.

Checking books out at the Taylor Library



- The Taylor is equipped with “Self Checkouts” on the 1st floor. Simply bring your St. Mary’s ID card, and check out your books before you leave
- Taylor also has “Self Check ins” if you need return books.
- Remember, you can return the books you take out at the UofC to our own St. Mary’s library!

Printing



- St. Mary’s students may purchase a print card (\$10) from the librarians, and then load money on to it to pay for printing
- This allows students to print off e-journals, or photocopy print reference materials
- This service is especially important for reference materials that you are not allowed to check out

Computer Usage at the Taylor Library



The Taylor library believes in community-accessible learning, and as such does not require any login for use of their computers.

- Anyone may have access to the millions (for example, there are 3, 397,879 images in the digital images collection) of electronic resources that are available
- You are allowed to bring a USB key with you to save any electronic resources you may find helpful.
- Remember that some article sites will not let you save due to copyright laws, and you may have to print them off at the library to ensure you get them

- You may also email the article to yourself, but check your email before you leave to ensure that it is received
- This is what the homepage screen looks like on the UofC computer homepage:

This will lead you to online articles and more!

Let's you search printed books

Helps with research in specific disciplines

The screenshot shows the University of Calgary Library homepage. At the top left is the University of Calgary logo. The main banner features a photograph of a modern library building at night with the word 'Library' in large white letters. Below the banner is a dark blue navigation bar with white text links: HOME, ONLINE RESOURCES, BOOKS, JOURNALS, RESEARCH SUPPORT, SERVICES, CONTACT, and NEWS. Underneath the navigation bar is a search area with tabs for 'Summon', 'Catalogue', 'Research Databases', 'Ejournals', and 'This Site'. A search input field contains the text 'Search local collections & scholarly resources' and a 'Search' button. Below the search bar are three links: 'What is Summon?', 'Summon Feedback Please!', and 'Summon Video Intro'. On the left side of the page, there is a vertical menu with expandable sections: 'Directory of People', 'Hours', 'About Us', 'Library Branches', 'Public Service Points', and 'Using Other Libraries'. Three orange arrows point from text annotations to the 'Library' banner, the 'BOOKS' menu item, and the 'RESEARCH SUPPORT' menu item.

- The best way to begin your research is to click on the different headings to see what's available. Remember it is research. You search and repeat searches until you find some information that you think you might be looking for. Thus, RE-SEARCH!
- Once you have found some articles, you can either email them, save them, or print them off using your print card. Check to make sure you can open the articles from your saved file, or email, before leaving TFDL!

Questions?

St. Mary's IT Helpdesk 403-254-3123 or helpdesk@stmu.ca

St. Mary's Library Circulation Desk 403-254-3761

Learning Centre Coordinator – Carolyn Krahn 403-254-3735 or carolyn.krahn@stmu.ca

University of Calgary Contacts

Circulation Desk 403-220-8895 or libinfo@ucalgary.ca

Link to High Density Electronic Form: <http://webapps2.ucalgary.ca/~lcrweb/tfdl-holds-no-card.php>

This link will take you to different subject librarians: <http://library.ucalgary.ca/contact-us>

This link allows you to live chat (IM) with a UofC Librarian: <http://library.ucalgary.ca/services>

